

BACKGROUND CHECK RENEWAL FORM  
THE NEW YORK AVENUE PRESBYTERIAN CHURCH  
1313 NEW YORK AVENUE NW, WASHINGTON, DC 20005  
Form Date: January 2014

On the advice of The New York Avenue Presbyterian Church's insurance company, and consistent with the church's Child Protection Policy and its commitment to ensuring the safety of the young people under our watch, The New York Avenue Presbyterian Church renews criminal background checks every three years on all of its employees and each volunteer who works directly with children.

Please provide your name, address, birthdate, and Social Security number. This form will be collected by the person responsible for Child Protection Policy coordination. To safeguard your information, the forms will be kept in a locked file cabinet and this form will be destroyed as soon as your background check is renewed. This form is to only be used for background check *renewals*.

EMPLOYEE OR VOLUNTEER NAME:

ADDRESS:       STREET:  
                  CITY/STATE/ZIP:

DATE OF BIRTH (MM/DD/YYYY):

SOCIAL SECURITY NUMBER:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_